DATE

Write down your most important tasks for today for each of the following areas - Islam, Family, Work and Personal life. Estimate the total time per task. Fill in the scheduler with the hours you're planning to work for. Write the tasks you'll do at each hour. Review at end of day and carry over incomplete tasks to a new taskinator.

TASKINATOR

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ISLAM

01 ☐ Task description. Indent for subtasks ..... Total Time

02 ☐ .....

03 ☐ .....

04 ☐ .....

05 ☐ .....

FAMILY

06 ☐ .....

07 ☐ .....

08 ☐ .....

09 ☐ .....

10 ☐ .....

WORK

11 ☐ .....

12 ☐ .....

13 ☐ .....

14 ☐ .....

15 ☐ .....

PERSONAL

16 ☐ .....

17 ☐ .....

18 ☐ .....

19 ☐ .....

20 ☐ .....

NOTES

STARTING HOUR

REVIEW